

ASA Retake/Challenge Application



International Headquarters
11107 Sunset Hills Road, Suite 310
Reston, VA 20190
Phone: (800) ASA-VALU or (703) 478-2228
Fax: (703) 742-8471
Web: www.appraisers.org
E-mail: asainfo@appraisers.org

Member number _____

Name (Mr./Ms./Mrs./Dr.) _____
(Circle one)

Company name _____

Address _____

City _____ State _____ ZIP _____

Telephone _____ Fax _____

I would like to retake the exam for _____
(Name of course)

I would like to challenge the exam for _____
(Name of course)

Please check items ordered

Retake exam fee \$ _____

Challenge exam fee \$ _____

International shipping (\$60) \$ _____

Total \$ _____

Select method of payment

Check VISA MasterCard American Express

Card number _____

Signature _____

Expiration date _____

Billing ZIP code _____

Please return this application and payment to:

Accreditation Specialists
American Society of Appraisers
11107 Sunset Hills Road, Suite 310
Reston, VA 20190

Retaking Principles of Valuation Examinations

Participants who have failed Principles of Valuation course examinations or have “incomplete” status for a course have one year from the conclusion of the course to retake or complete the relevant examinations. Retakes may be completed for a fee of \$150 (\$50 for USPAP), by prior written arrangement only. Exams may be taken at ASA course sites, at ASA open examination sites, at ASA’s International Headquarters in Reston, Va., or they may be set up individually at convenient locations.

“Challenging” or Testing Out of Principles of Valuation Courses

You may “challenge” or test out of a Principles of Valuation course by taking and passing the course examination without attending the course. The option of challenging a course is available only for the Business Valuation and Machinery and Technical Specialties disciplines. You must be a candidate to challenge the courses.

Challenges may be completed by prior written arrangement only at ASA course sites, ASA open examination sites, at ASA’s International Headquarters in Reston, Va., or they may be set up individually at convenient locations. *ASA charges the full course tuition for challenges and the price includes the course manual.*

Prereading assignments are available on ASA’s Website at www.appraisers.org.

After ASA receives this application, you will be notified regarding making arrangements for a proctor. If you have additional questions or need more information, contact Accreditation Services at (800) 272-8258.

All retake/challenge applications take seven days to process. Please fax in your application to (703) 742-8471 or mail it in with payment.