

# Quick Guide to GJ Accreditation

Please refer to the GJ Accreditation Guide for specific requirements  
<http://www.appraisers.org/Accreditation>

## Be a Candidate in ASA

- Apply for membership
- Complete and pass a 15-hour USPAP course and exam
- Pass the ASA ethics exam

## Complete the Education Requirements

- PG 201
- GJ 202
- GJ 203
- PG 204

## Accreditation Documents

Please submit the following to ASA Headquarters

- Ensure your USPAP certificate on file with ASA is still valid.
- Submit two (2) comprehensive appraisal reports: one for intended use of scheduling insurance coverage and the other for intended use with “Fair Market Value” along with the corresponding GJ Report Review Checklists.
- Submit a copy of your college diploma or your completed education equivalency form.
- Submit an appraisal experience log documenting two (2) years of full-time experience for the Accredited Member (AM) designation or five (5) years of full-time experience for the Accredited Senior Appraiser (ASA) designation.
- Submit a copy of your graduate gemologist diploma and student number or provide a gemological diploma from an internationally recognized gemological association or school.
- Pass the GJ specialty exam.
- Sign and submit the appraisal report release form.
- Sign and submit the Affirmation Statement.
- Sign and submit your completed accreditation application and application fee.

## Report Sent to First Member on the Board of Examiners (BOE)

- Up to 40 days for review

## Report Sent to Second Member on the Board of Examiners (BOE)

- Up to 40 days for review

## Decision of Board of Examiners