

Quick Guide to RP Accreditation (Ad Valorem/Mass Appraisal)

Please refer to the RP Accreditation Guide for specific requirements

Prerequisites

1. Must be a candidate: apply for membership, complete an online ethics exam, submit proof of USPAP completion.
2. You have an acceptable equivalency designation/certification which will satisfy the education, experience and project requirements for an ASA designation.
3. You have a four-year degree or its equivalent for the ASA designation.
4. Must pass the comprehensive examination. Additional fee may apply.

Candidates Holding the Following Designations/Certifications are Deemed to have Satisfied the Education, Experience and Project Requirements for RP-ASA:

Ad Valorem/Mass Appraisal – General

1. International Association of Assessing Officers: CAE designation.
2. Michigan State Tax Commission: MAAO (3) and MAAO (4) certification.
3. Minnesota Board of Assessors: Senior Accredited Minnesota Assessor (SAMA) certification.
4. Tennessee Board of Assessors: Tennessee Master Assessor (TMA) Level V certification.

Ad Valorem/Mass Appraisal – Residential

1. International Association of Assessing Officers: RES designation.
2. Michigan State Tax Commission: MCAO certification.
3. Minnesota Board of Assessors: Accredited Minnesota Assessor (AMA) certification.
4. Tennessee Board of Assessors: Tennessee Master Assessor (TMA) Level IV certification.

Additional equivalency requests will be evaluated on a case-by-case basis.

Accreditation Documents

Please submit the following to ASA Headquarters.

- Submit the completed accreditation application.
- Submit the accreditation application fee (if required).
- Submit a copy of your professional organization certificates.
- Ensure that your USPAP certificate on file with ASA is still valid.
- Submit a copy of your college diploma/transcript or completed the degree equivalency form.