

2121 Cooperative Way, Suite 210 Herndon, VA 20171 (703) 478-2228 • Fax (703) 742-8471 www.appraisers.org

## ASA Monthly Installment Payment Registration Form

ASA offers a monthly installment payment program for payment of membership dues. Details of the program requirements are outlined below. Please complete the form in its entirety, sign the agreement, and return the completed form to ASA.

## **Requirements:**

- 1. ASA will accept installment payments by **<u>credit card only</u>**. Payments by check will not be accepted. Please provide a credit card that does not expire within the next twelve months.
- 2. Dues and fees are nonrefundable.
- 3. Forms submitted without a signature and date will not be processed.
- 4. If registration form is not submitted prior to membership expiration date, the monthly installment amount will be equal to the total dues amount divided by the number of months remaining in membership year.

## **Please complete this section:**

Total Amount Due (please refer to your dues renewal notice) \$\_\_\_\_\_

Name:	Member ID#	
Credit Card #	Expiration Date	CVV
Name as it appears on the card:		

## PLEASE SUBMIT THE COMPLETED APPLICATION TO MEMBER@APPRAISERS.ORG

I understand by completing and signing this form that I am registering for the ASA Installment Payment Program and agree to all of the terms and conditions stated above. I have provided a credit card for payment, and I understand that the first installment will be charged immediately and subsequent installments will be charged on the 1<sup>st</sup> weekday of the month. By signing up for monthly installments, I am agreeing that my membership will continue on a monthly basis after the initial period unless I expressly opt-out by contacting <u>member@appraisers.org</u>.

Signature:

\_Date: \_\_\_\_\_

Please retain a copy of this form for your records.