Ch 24 - Report Review Checklist with Cross Reference to Business Valuation Standards

Report Element / Content			ference to Bu	usiness Valu NACVA	ation Standa	AICPA BV	MPF
Identification of the Subject Property and Client	BVS-I, Se BVS-VIII, S	Pass / Fail ec II-B 1-14 Sec IV A-G; ec II-B; PG-2	USPAP		Development Identifying 4.48.4.2.2	AICPABV	WIPF
Name of company (and d/b/a if applicable)	Pass / Fail	I-II-B-4					2.27.1
State of incorporation or registration		I-II-B-6			Development		
Form of ownership (e.g., C corp., S corp., limited partnership, general partnership, etc.)	Pass / Fail	I-II-B-5			Identifying 4.48.4.2.2 1	Sec .46b, .52e, .71e, .76a	
Ownership interest to be appraised (e.g., number of shares, percentage general or limited partnership interest, etc.)	Pass / Fail	I-II-B-8			A & B		2.27.7
Relevant Dates	BVS-VIII, S	ec II-B 1-14 Sec IV A-G; ec II-B; PG-2			Development		
Effective Valuation Date	Pass / Fail	I-II-B-12			Identifying		
Reason [Purpose] for the selected effective date (e.g., statute, agreement, transaction)		I-II-B-2; VIII-IV-B			4.48.4.2.2 1 C	Sec .46f	2.27.4
Date Report Prepared/Issued	Pass / Fail	VIII-IV-F; PG-1 Sec IV-14					2.27.5
Definition of Value	BVS-VIII, S	c II-B 1-14 Sec IV A-G; c II-B; PG-2	Appraisal Review		Development Identifying 4.48.4.2.2 1 G, K		
Standard of value is provided and defined (e.g., fair market value, fair value, investment value, intrinsic value, other)	Pass / Fail	I-II-B-9; VIII-IV-F	Standards: Development			Sec .46h	
Reason or source for standard of value provided. (e.g., statute, buy/sell agreement, judicial precedent, transaction, other.)		I-II-B-2; VIII-IV-B	3-2 Reporting 4-2	General & Ethical II, Development IV, Reporting V, Review VI-VIII		Sec .17, .25, .46h, .52k, .71k	2.21.8
Purpose of the Valuation	BVS-VIII, S	ec II-B 1-14 Sec IV A-G; ec II-B; PG-2	Business Appraisal Standards: Development				
Is the client identified (or the name and standing of the party hiring the appraiser)?	Pass / Fail	I-II-B-1	9-2 Reporting 10-2			Sec .46a	2.27.1
Is the purpose of the valuation clearly stated (e.g., gift tax, estate tax, charitable contribution or redemption, marital dissolution, ESOP, buyout of owner(s), issuance of new stock, dissenting stockholder suit, minority dissolution suit, other)?	Pass / Fail	I-II-B-2; VIII-IV-B	102		Development Identifying 4.48.4.2.2 G & D	Identifying 4.48.4.2.2 G	Sec .12d, .17, .30, 46d, .52b, .68b, .71b, .76c
Is the audience for the valuation clearly indicated?		I-II-B-1				Sec .46e, .52c, .71c,	2.27.3
Is the standard of value stated appropriate to the stated use of the appraisal?	Pass / Fail	I-II-B-2; VIII-IV-C				Sec .12diii, .17, .25, .46h, .52k, .71k	2.21.8
Ownership Characteristics	BVS-VIII, S	ec II-B 1-14 Sec IV A-G; ec II-B; PG-2					
Degree of control (e.g., 100%, less than 100% but some degree of control, minority interest, other control or lack of control characteristics.)	Pass / Fail	I-II-B-11; I-III-A; VI-IV-D; SBVS-1-VI-A; PG-2			Development Identifying 4.48.4.2.2 1; B & G & K; Development	Sec .13c, .28, .46c, .52f, .58a, .71f, .76e	2.27.7
Degree of Marketability (e.g., publicly traded, closely held, buy-sell agreement, put option, ESOP put option, transferability restrictions, or other lack of marketability factors.)		I-II-B-11; I-III-A; VI-IV-D; SBVS- 1-VI-B; PG-2			Analyzing 4.48.4.2.3 6	Sec .13c, .40, .46c, .52f, .63, .71f, .76e	A2.7.2
Economic and Industry Outlook Are the factors stated relevant to the value of this company (versus boilerplate)?	BVS-VIII,	Sec III A-I; Sec V A-L; S-1; SBVS-2	3-1 & 3-2				
Economic outlook at the effective date - national and/or local as applicable		I-III-F; VIII-V-G	4-1 & 4-2 9-1 & 9-2 9-4 & 9-5		Development Analyzing 4.48.4.2.3 1	Sec .27, .51, .53h, .65b	
Industry outlook at the effective date		I-III-E; VIII-V-G; SBVS-1 & 2	10-1 & 10-2		r. - 0. - 1.2.0 1	Sec .27, .29, .53f, .58c, .65b	

Report Element / Content		Re	ference to B	usines <u>s Valu</u>	ation <u>Standa</u>	rds	
	ASA & P	Pass / Fail	USPAP	NACVA	IRS	AICPA BV	MPF
Basic Company Information	BVS I Sec III / VIII Sec V A- Sec I						
History of Company		I-III-B; VIII-V- B; IX-IV-B				Sec .27	
Description of major tangible and intangible assets		I-III-D; VIII-V- F; IX-IV-A					
Description of products / services		I-III-A&B VIII-V-C				Sec .27	
Description of markets (industry and/or geographical)		I-III-A,F,I; VIII-V G; IX-IV-D		Development IV G 1-12;			
Description of competitive situation faced by the company		I-III-A,F,I; VIII-V-J		IV H 1-11; Reporting V 1 e 1-10;	Development Analyzing	Sec .27	
Description of management depth / capabilities / succession		VIII-V-E; SBVS- 1-VI-D; SBVS-2 VI-E; PG-2		V 1 e 1-10; Review VII B 1-5; VIII 3	4.48.4.2.3 1		
Description of labor and employees		I-III-A,F,I					
Description of business strategy		I-III-A,F,I					
Capital structure (e.g., classes of common, convertible, and preferred stock). If more than one ownership class, the characteristics of each should be described.	Pass / Fail	I-II; VIII IV-A; VIII-V	Appraisal Review				A2.7.2
Distribution of ownership (and important relationships)	Pass / Fail	I-III; VIII-IV-A; VIII-V				Sec .25, .27, .28,	
Recent transactions in the ownership of the company (or lack thereof)		I-III-F; VIII-V-H; SBVS-2; PG-2				Sec .36, .37, .61c	
Sources of Information	DVC I C		3-1 & 3-2				
Note: One of the criteria being sought is replicability - that is, can a competent analyst independently check the accuracy and thoroughness of all data provided?	BVS-I S	ec II C 1-3; Sec III A-I; Sec V K&L	Reporting 4- 1 & 4-2				2.1
Site Visits		BVS-I Sec II-C;	Business Appraisal				
- Nature of the site visit, location		PG-1 Sec II-C- 5-G;	Standards:				
- If no site visit, explanation why?		PG-1 IV-C-7	Development 9-1 & 9-2 &				2.23
Management Interviews		Refer to "Site	9-4 & 9-5				2.20
- Nature of the interviews (e.g., in-person, teleconference, video)		Visits"; PG-1 Sec V-A	Reporting 10-1 & 10-2				
- Names/positions of individuals interviewed	_		10-1 & 10-2				
Economic and Industry Data		Refer to "Eco & Ind Outlook"					
- Economic and Industry data sources relied upon					Development		
Company Financial Statements - Periods for which statements were received		Refer to BVS-		Development	Identifying 4.48.4.2.2		
- Assurance status [quality] of statements (e.g., audited,		I Sec III-C		IV G 1-12;	4.46.4.2.2 1 L;	0	2.27.14
reviewed, externally compiled, internally compiled)				IV H 1-11; Reporting V	Analyzing	Sec .44, .46i, .51, .52, .53a-	
Income Approach Data				1d, e 1-10;	4.48.4.2.3 1· 6;	j, .62, .71l,	
- Sources of cost of capital data (publications, online services, dates of publication, etc.)		BVS-IV		Review VII B 1-5; VIII A 3, 5	Workpapers 4.48.4.2.4 1; Reviewing	.72 .75,	2.27.9; 2.27.15
- Sources of earnings or cash flow projections for subject company (who made them, when, for what purpose, any adjustments made by the appraiser?)					4.48.4.2.5 2		A1.4.4; A1.4.5
Market Approach Data]		Ī				
- Specification of sources for guideline company and/or guideline transaction data		BVS-V; SBVS-1&2					A2.6.3
- Specification of population from which guideline publicly traded companies or guideline company transactions are drawn							
Asset-Based Approach Data							
- Sources of data and premise of value for discrete tangible and intangible asset values relied upon		BVS-III					
- Source of data and assumptions provided if contingent liabilities are identified and capitalized.							

Report Element / Content		Re	ference to Bu	usines <u>s Valu</u>	ation <u>Standa</u>	rds		
•	ASA & P	ass / Fail	USPAP	NACVA	IRS	AICPA BV	MPF	
Financial Statement Adjustments		BVS-II & VIII; PG-1						
Are the Company's historical income statements presented in the report or in exhibits with sufficient detail and history to review for possible adjustments? (If missing, an explanation of its absence should be included.)	Pass / Fail							
Are the Company's historical balance sheets presented in the report or in exhibits with sufficient detail and history to review for possible adjustments? (If missing, an explanation of its absence should be included.)	Pass / Fail	BVS-II Sec II&III BVS VIII Sec VI						
Are the Company's historical cash flow statements presented in report or in exhibits with adequate detail? (If missing, an explanation of its absence should be included.)			S-II					
Is there adequate explanation of what adjustments were made to the company's financial statements or an explanation of why none were necessary?	Pass / Fail	BVS-II				Sec .33, .51, .61, .63	2.27.15	
Are the magnitudes of the adjustments adequately supported?								
If the market approach was used where guideline public company financial statements were available, is there an adequate explanation of what adjustments were made to the guideline company statements or an explanation of why none were necessary?		BVS-II; BVS-V; SBVS-1 & 2	Appraisal Review Standards: Development 3-1 & 3-2 Reporting		Development Analyzing 4.48.4.2.3 1; Reviewing 4.48.4.2.5		A2.5.3	
Are adjustments made to the subject company data consistent with those made to the guideline company data?		BVS-II & V; SBVS-1 IV-B&C	4-1 & 4-2 Business Appraisal	Development IV H 1-11; Reporting V C 1 e 1-8	1-3; Reporting Overview 4.48.4.4.1; Reporting Contents 4.48.4.4.2 1-4			
Are the financial adjustments reasonable relative to the level of value (control vs. minority interest)? If there appears to be a conflict with premise of value, then is the reason or rationale for the adjustment(s) adequately presented in the report?		BVS-I; BVS-II; BVS-VII; BVS-VIII IV-E	Standards: Development 9-1 & 9-2 & 9-4 & 9-5					
Comparative Financial Statement Analysis		BVS-I;				Sec .29, .58		
Are the company's financial ratios, income statement, balance sheet, etc. compared with themselves over time to identify trends?	Pass / Fail	BVS-II; BVS-VIII						
Are the company's financial ratios compared with those of peers in the same industry or with selected ratios of guideline companies?		BVS-II;						
Have the accounting policies and definitions of computed ratios been put on a comparable basis between the subject company and the guideline companies and/or industry averages used for comparison?		BVS-V; SBVS-1 & 2						
Are the strengths and weaknesses resulting from the financial analysis pointed out?		BVS-VIII						
Are the valuation parameters (e.g., discount or capitalization rates in the income approach, multiples in the market approach) reasonable in light of the financial statement analysis strengths and weaknesses?		BVS-V; SBVS-1 & 2						

Element of the Report		Re	ference to Bi	usiness Valu	ation Standa	rds						
	ASA & P	ass / Fail	USPAP	NACVA	IRS	AICPA BV	MPF					
Income Approach (Historical)		BVS-I & IV & V; BVS-VIII										
Are the income variables clearly defined and their selection supported (e.g., net cash flow to equity, net cash flow to invested capital, net income, pretax income, etc.)?		BVS-IV III										
Is the basis for the income variable's time frame adequately disclosed (why average of years, weighted average, or other time frame)?		BVS-V Sec IV										
Are the estimates of earnings or cash flows to be capitalized adequately supported as being representative of expected future earning power?		BVS-IV				Sec .33, .61	A1.4.7					
Is the capitalization rate adequately supported, and is it the appropriate rate for the measure of the income variable being capitalized?		BVS-IV BVS-I II; BVS-IV					A2.2.2a					
Is the level of adjusted income consistent with the stated level of value being derived (e.g., control level adjustments being made to derive the value of a controlling interest)? If not, is the issue adequately discussed in the report?												
Income Approach (Future)		BVS-I & VIII										
Are the company's projected income statements presented with adequate detail (nominal, common sized, trend analysis) and in a form comparable to historical income statements?			Appraisal									
Are the company's projected balance sheets presented with adequate detail (nominal, common sized, trend analysis) and in a form comparable to historical balance sheets?	-		Review Standards: Developmen 3-1 & 3-2 Reporting 4-1 & 4-2 Business		Development Analyzing 4.48.4.2.3 2-6;							
Are the company's projected cash flow statements presented with adequate detail and in a form comparable to historical cash flow statements?		BVS-IV; BVS-VIII		Development IV H 1-11; Reporting			A1.4.7 & A1.4.8					
Are the company's projected financial ratios (day's receivable, day's inventory, day's payable, etc.) in a form comparable to historical ratios? If the future ratios are assumed to be significantly different from historical ratios, then are the variances explained or justified?		-							Appraisal Standards: Developmen 9-1 & 9-2 & 9-4 & 9-5 Reporting	V C 1 e 1-8	Reviewing 4.48.4.2.5 1-3	Sec29, .33, .61
If projections of balance sheets or income statements were utilized in the valuation, are key assumptions underlying the projections identified and discussed?	Pass / Fail	BVS-IV VI C; BVS-VIII BVS-IV IV D	10-1 & 10-2									
Is the discount rate adequately supported, and is it the appropriate rate for the measure of the income variable being discounted?							A2.2.1 & A2.2.2					
Income Approach (Excess Earnings Method)						Sec .33						
Is there a satisfactory explanation of why the excess earnings method was used?												
Are all tangible assets satisfactorily adjusted to current values?												
Is there a satisfactory explanation of the estimate of the market's required rate of return on the company's operating tangible assets?												
Is the level of income being capitalized clearly defined?		BVS-III II										
Is the estimate of earning power being capitalized reasonably supported as a representation of ongoing earning power?												
Has an appropriate amount of reasonable owner's compensation been deducted as an expense in arriving at the amount of earning power to be capitalized?												
Is the capitalization rate applied to excess earnings adequately supported?												

aluation Methodology: Market Approach re the criteria for selection of guideline public companies or uideline transactions clearly defined? the population from which the companies have been drawn learly specified? it clear that all qualified companies from the specified opulation have been considered? oes the report clearly specify what market-derived multiples are	ASA & Pass / Fail BVS-V & VIII SBVS-1&2 BVS-V III; SBVS-1 III	USPAP	NACVA	IRS	AICPA BV	MPF
re the criteria for selection of guideline public companies or uideline transactions clearly defined? the population from which the companies have been drawn early specified? to clear that all qualified companies from the specified opulation have been considered? to es the report clearly specify what market-derived multiples are	BVS-V III;	-				
uideline transactions clearly defined? the population from which the companies have been drawn early specified? it clear that all qualified companies from the specified opulation have been considered? oes the report clearly specify what market-derived multiples are	,			1		
the population from which the companies have been drawn early specified? it clear that all qualified companies from the specified opulation have been considered? oes the report clearly specify what market-derived multiples are	,					
it clear that all qualified companies from the specified opulation have been considered? oes the report clearly specify what market-derived multiples are	SBVS-1 III					
opulation have been considered? oes the report clearly specify what market-derived multiples are						A2.6.3
oes the report clearly specify what market-derived multiples are						
		-				
sed and why they are appropriate?					Sec .36	
	BVS-V IV;					A2.5.3
a selecting each multiple to be applied to the subject company, ut of the range of observed multiples for that company, does the	SBVS-1 V					A2.0.0
eport justify the level of the multiple chosen?				Development		
		-		Analyzing 4.48.4.2.3		
oes the report provide an adequate explanation of the weight Itimately accorded to each of the methods used?	SBVS-1 V			2-6;		A1.3.4
the Guideline Transactions Method is used, does the report		1		Reviewing 4.48.4.2.5		
lentify the level of detail or limitations regarding available	BVS-V; SBVS-2			1-3		A2.6.3
formation?	3873-2					
aluation Methodology: Asset-Based Approach	BVS-I & III 8 VIII					
re all the tangible assets and liabilities adjusted that should be		-				
djusted?	BVS-VIII VI E					
re intangible assets appropriately adjusted?	BVS-III & IX				Sec .31, .34,	
re all off-balance-sheet assets and liabilities, actual or		Approioal			.35, .61b	
ontingent, recognized and taken into consideration (or is there a		Appraisal Review				
tatement that there are no off-balance-sheet assets or abilities)?	BVS-III; BVS VIII	Standards:				
,	DVS VIII	Development 3-1 & 3-2 &				
the support for the amounts of the adjustments convincing?		3-3 Reporting				
re the Data Employed Appropriate to the Valuation Date?		4-1 & 4-2	Development IV H 1-11;			
ost of Capital Data		Business	Reporting			
the risk-free rate as of the effective valuation date?		Appraisal	V C 1 e 1-8			
re other components, such as equity risk premium, current as of the year of valuation?		Standards: Development				
	BVS-IV;	9-1 & 9-2 &				
the equity risk premium appropriate for the method used (large tock equity premium or total return on small company stocks)?	BVS VIII	9-4 & 9-5 Reporting				A2.2.2
		10-1 & 10-2				
the net adjustment for company- and industry specific factors						
dequately explained? the size premium appropriately selected and explained?						
	BVS-V; BVS	-				
larket Approach Data	VIII; SBVS-18			Development		
re the market prices for the guideline companies the prices as of				Identifying 4.48.4.2.2		
e effective valuation date?	BVS-V;			1 L;		
re the fundamental data for the guideline companies for the ame time periods as the fundamental data for the subject	BVS-VIII; SBVS-1			Analyzing 4.48.4.2.3		
ompany or as close as practical?				4.46.4.2.3 1-6;		
the Guideline Transactions method is used, are the transactions				Workpapers		
ose enough to the valuation date to be relevant? Are any				4.48.4.2.4 1; Reviewing	Sec .36, .61c	A2.5.3
djustments for differences in industry and market conditions				4.48.4.2.5 2		A2.6.3
iscussed?	BVS-V;					
Guideline Transactions are sourced from a private database,	BVS-VIII;					
re the limitations of the quality and applicability of the data	SBVS-2					
iscussed (e.g., difference in location, lack of information						
egarding the terms of each transaction, lack of knowledge of nancial history/condition of selling company, other factors)?						
		4				
sset-Based Approach Data re all tangible and intangible asset appraisals relied upon in	BVS-III	+				
easonable proximity to the valuation date?	BVS-III				Sec .31, .34,	
asset appraisals are somewhat removed in time from the		1			.35, .61b	
aluation date, are adjustments for differences in market	BVS-III					

Report Element / Content Reference to Business Valuation Stand ASA & Pass / Fail USPAP NACVA IRS Valuation Discounts and Premiums Discount for Lack of Marketability IRS IRS Has the discount been applied only to methods that produce actively traded values? If applied to a control value, does the report disclose that marketability discounts are based on minority stock studies? Are the sources of marketability discount data disclosed? Does the report disclose the reasons for the selected discount (e.g., why the average discount of 35% is appropriate)? Appraisal Review Standards: Discount for Lack of Control Has the discount been applied only to valuation methods that produce a control value? Appraisal Review Standards: Discount for Lack of Control If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? BVS-VII Development Analyzing Attact AttactAttact Attact Attact At	AICPA BV	MPF
Discount for Lack of Marketability Has the discount been applied only to methods that produce actively traded values? If applied to a control value, does the report disclose that marketability discounts are based on minority stock studies? Are the sources of marketability discount data disclosed? Does the report disclose the reasons for the selected discount (e.g., why the average discount of 35% is appropriate)? Discount for Lack of Control Has the discount been applied only to valuation methods that produce a control value? If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? At a 4.2 discussion of the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report?		
Has the discount been applied only to methods that produce actively traded values? If applied to a control value, does the report disclose that marketability discounts are based on minority stock studies? Are the sources of marketability discount data disclosed? Does the report disclose the reasons for the selected discount (e.g., why the average discount of 35% is appropriate)? Discount for Lack of Control Has the discount been applied only to valuation methods that produce a control value? If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? Appraisal Appraisal Approx Bevelopment 3-1 & 3-2 & 3-3 Reporting Development 448.42.36		
actively traded values? If applied to a control value, does the report disclose that marketability discounts are based on minority stock studies? Are the sources of marketability discount data disclosed? Does the report disclose the reasons for the selected discount (e.g., why the average discount of 35% is appropriate)? Discount for Lack of Control Has the discount been applied only to valuation methods that produce a control value? If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? Appraisal Reporting Development 3-1 & 3-2 & 3-3 Reporting Development 448 4 2 3 6		
marketability discounts are based on minority stock studies? Are the sources of marketability discount data disclosed? Does the report disclose the reasons for the selected discount (e.g., why the average discount of 35% is appropriate)? Discount for Lack of Control Has the discount been applied only to valuation methods that produce a control value? If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? 448.4.2.36		
Does the report disclose the reasons for the selected discount (e.g., why the average discount of 35% is appropriate)? Appraisal Discount for Lack of Control Review Has the discount been applied only to valuation methods that produce a control value? Appraisal If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? Bevelopment 3-3 Reporting Development 4484236		
(e.g., why the average discount of 35% is appropriate)? Discount for Lack of Control Has the discount been applied only to valuation methods that produce a control value? If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? 448.4.2.3.6		
Has the discount been applied only to valuation methods that produce a control value? Appraisal Review If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? Development 3-1 & 3-2 & 3-3		
Has the discount been applied only to valuation methods that produce a control value? Review If control premiums studies or transactions are used as a basis for a minority discount, does the report explain that the minority interest discount is the inverse of the premium and, if applicable, is the computation presented in the report? Standards: Development 3-1 & 3-2 & 3-3 & 3-		
If control premiums studies or transactions are used as a basis for 3-1 & 3-2 & a minority discount, does the report explain that the minority 3-3 interest discount is the inverse of the premium and, if applicable, Reporting is the computation presented in the report? 4-1 & 4-2 448 4 2 3 6		
Have the sources of control promium data been displaced?	; Sec .40, .63	
Have the sources of control premium data been disclosed? BVS-VII Business Reviewing		A2.7.1 & A2.7.2
Does the report disclose the reasons the selected discount? Appraisal 4.48.4.2.5		,
Control Premiums Standards: 1-3		
Has the premium been applied only to valuation methods that 9-1 & 9-2 & produce minority values? 9-3 & 9-4 &		
Does the report disclose the reasons the selected premium? 9-5		
Have the sources of control premium data been disclosed? Reporting 10-1 & 10-2		
With a report that makes significant adjustments to adjust the company's earning power to a control level, is there a discussion of the potential impact on the applicable control premium? Development IV H 1-11; Reporting		
Other Discounts V C 1 e 1-8		
Have any other discounts been clearly disclosed?		
Has the basis for determining the discount been appropriately disclosed?		
Have appropriate sources of supporting data been adequately disclosed?		
Valuation Synthesis and Conclusions BVS-VI		
Is the relative degree of weight accorded to each valuation approach satisfactorily explained?		A1.3.4
Are reasons given for using and not using various approaches to value? Appraisal BVS-III BVS-III Standards:		A1.3.4
Are the valuation methods all on one consistent level of value (e.g., all on a minority interest basis or all on a controlling interest basis)? Pass / Fail BVS-III Development 3-1 & 3-2 & 3-3 BVS-III BVS-III BVS-III Development 3-1 & 3-2 & 3-3		
Considering the level of value produced by each method, are proper discounts or premiums applied, if applicable? BVS VII A-1 & 4-2 Analyzing 4-1 & 4-2 Analyzing 4-48.4.2.3	t	A2.7.1 &
Are all indicated valuation discounts and/or premiums adequately identified and appropriately quantified? BVS-I-IV BVS-I-IV BVS-I-IV Standards:		A2.7.2
If there are non-operating or excess assets, have they been Development treated appropriately in light of the definition of value sought and 9-1 & 9-2 & the subject ownership characteristics? BVS-II-II; BVS-IIII Reporting		
Was any income/expense from non-operating or excess assets removed from the company's adjusted earning power?		
Is the synthesis and conclusion appropriate in light of the legal context (e.g., statutory law, judicial precedent)?		

Report Element / Content		Ret	ference to B	usiness Valua	ation Standa	ards				
	ASA & P	Pass / Fail	USPAP	NACVA	IRS	AICPA BV	MPF			
Appraiser's Qualifications	See VAB 6th	ed. Chapter 1 fo	or descriptions	valuation accre	ditations					
Professional Accreditations										
American Society of Appraisers (e.g., FASA, ASA, AM, ARM)										
American Institute of Certified Public Accountants (e.g., CPA/ABV)										
National Association of Certified Valuation Analysts (e.g., CVA, GVA, AVA, CBA, BVAL)										
The Canadian Institute of Chartered Business Valuators (e.g., FCBV, CBV)										
Royal Institution of Chartered Surveyors (e.g., MRICS, FRICS)		BVS-VIII I-III					2.27.21; 2.27.22			
CFA Institute (CFA)										
Experience and Professional Involvement			Appraisal Review							
Academic degrees										
Professional education (e.g., professional association courses, seminars)					Standards: Development					
Professional involvement (e.g., teaching, speaking, writing, committee/officer, professional association involvement)			3-1 & 3-3 Reporting 4-2 & 4-3	Reporting						
Length and type of experience in business valuation			4-2 α 4-3 	General & Ethical II; Scope III; Development IV; Reporting V; Review VII & VIII	4.48.4.4.3 Statement 1	Sec .11, .14, .15, .17, .18, .19, .52, .71, .76				
Appraiser's Certification		ASA Principles of Appraisal Practice and Code of Ethics; BVS-VIII I-III	Business							
Does the report contain a signed statement of disinterestedness (or disclosure of interest)?	Pass / Fail		Appraisal Standards: Reporting							
Note any conformance (or lack of conformance) to any applicable professional standards (e.g., USPAP, ASA BV Standards)	Pass / Fail		10-2 & 10-3				2.27.21.2; 2.27.22.4			
For USPAP reports, does the report have a signed certification in compliance with USPAP Standard 10-3?	Pass / Fail		of Appraisal Practice and Code of Ethics;	of Appraisal						
Does the report contain a statement that compensation is not contingent on value reported or on any predetermined value?	Pass / Fail									
Does the report contain a statement that no person other than those identified in the report had any significant professional input?	Pass / Fail									
Does the report contain a statement that, to the best of the appraiser's knowledge, all statements in the report are true and correct?	Pass / Fail									
Statement of Contingent and Limiting Conditions	1 1		Appraisal							
Does the report contain a statement that the opinion of value is only for the stated effective valuation date and only for the stated valuation purpose?	Pass / Fail	BVS-VIII III	Review Standards: Reporting 4-2 & 4-3							
Does the report contain a statement noting its reliance on data supplied by others without independent verification?		000-VIII III	Business Appraisal							
The typical report will have a fairly lengthy list of assumptions and limiting conditions of which the reviewer should be aware			Standards: Reporting 10-2 & 10-3							

Report Element / Content	Reference to Business Valuation Standards							
	ASA & P	ASA & Pass / Fail		NACVA	IRS	AICPA BV	MPF	
Overall Evaluation Is the report understandable to the reader? Did the analyst clearly appraise the property that was identified to be appraised?								
Is the valuation methodology appropriate for the purpose of the valuation, the relevant standard of value, the ownership characteristics (e.g., a noncontrolling, nonmarketable interest) and any judicial precedent?								
Is the report internally consistent (e.g., nothing in one place that seems to contradict something somewhere else)?			Appraisal					
Is the methodology appropriate for the stated definition of value and controlling statutes and judicial precedent?			Review Standards: Development	General &	Development Analyzing 4.48.4.2.3 6; Reviewing 4.48.4.2.5 1 & 2; Reporting Guidelines 4.48.4.4.2			
Is the report comprehensive (e.g., does it do everything it promises to do; are all the topics included that seem necessary to support the conclusions reached)? (To some extent, this question addresses questions of omission rather than commission.)		BVS-I II-IV; BVS-VI II-IV; BVS-VIII VII- VIII; BVS IX II-IV	All of 3 & 4 Reporting 4-1 & 4-2	Ethical II; Scope III; Development IV; Reporting V; Review VII &				
Does the report logically lead to convincing support for the conclusion(s) reached?			Standards: Reporting	VIII	Report Contents 2-4			
Are the approaches, methods, and procedures employed those generally accepted in the appraisal community and grounded in strong economic theory and application (i.e., would the report withstand a "Daubert" type challenge)?					10-1 & 10-2			
If the report and listed data sources were handed to another competent appraiser, could all of the data provided be independently checked for accuracy and thoroughness?							2.27.8	
Is there replicability? That is, could another competent appraiser follow the thought process leading to the conclusion (not necessarily agree with the conclusion, but be able to understand how it was formed)?							2.10.1 - 2.10.7	

Note: "Preliminary & Subject to Further Editorial Review." For comparative purposes only. The valuation professional is ultimately responsible for compliance with the applicable professional standards and should not rely solely on this resource as a basis for compliance.

Source: Tim Lee and Lucas Parris, Mercer Capital.