

### BV Quick Guide to Accredited Senior Appraiser (ASA) Designation

A Quick Guide to ASA's Business Valuation (BV) Accreditation Program

It's as easy as One, Two, Three.

## Step 1: Become a Candidate Member of ASA

- Pass ASA's Online Ethics Exam:
- Pass USPAP Exam (if applicable)

# Step 2: Complete Education Requirements

- Pass the four BV Principles of Valuation (POV) Courses (BV201-204)
- Qualify for an education equivalency\*

### **Step 3: Apply for Accredited Senior Appraiser (ASA) Designation**

Candidates who have met the ASA accreditation criteria are ready to submit an online accreditation application which includes:\*

- Proof of college education or Education Equivalency Form
- An Appraisal Experience Log or Supervisor Letter of Attestation documenting five (5) years or more of full-time appraisal experience
- An appraisal report for peer-review, to include the BV report checklist and required client/report release forms
- A current USPAP certificate (if required)
- Submission of completed online accreditation application

\*Details on these requirements may be found in the Business Valuation (BV) Guide to Professional Accreditation

#### **Report Peer-Review Process**

Report Sent to First Examiner on ASA's Board of Examiners 10-20 Days for Review Report Sent to Second Examiner on ASA's Board of Examiners 10-20 Days for Review

Board of Examiners Decision Provided to Candidate



**Awarded Accredited Senior Appraiser (ASA) Designation** 

If you have five (5) years or more of full-time appraisal experience