

# Quick Guide to BV Accreditation

Please refer to the [BV Accreditation Guide](#) for specific requirements

## Be a Candidate in ASA

- Apply for membership
- Complete and pass a 15-hour USPAP course and exam
- Pass the ASA ethics exam

## Complete the Education Requirements

- BV 201
  - BV 202
  - BV 203
  - BV 204
- (or complete the approved equivalencies (see the BV Accredited Guide for further details).

## Accreditation Documents

Please submit the following to ASA Headquarters

- Ensure your USPAP certificate on file with ASA is up-to-date.
- For the ASA designation, submit one (1) BV appraisal report that meets the requirements described in the BV Accreditation Guide along with a completed BV Candidate Report Checklist. A report is not required for those applying for the AM designation.
- Submit a copy of your college diploma or your completed education equivalency form.
- Submit an appraisal experience log documenting two (2) years of full-time experience for the Accredited Member (AM) designation or five (5) years of full-time experience for the Accredited Senior Appraiser (ASA) designation.\*\*
- Submit the signed client release form (if applicable).
- Sign and submit the appraisal report release form (if applicable).
- Sign and submit the Affirmation Statement.
- Sign and submit your completed accreditation application and application fee.

\*\*Members that achieved the Accredited Member (AM) credential before March 1, 2021 and have previously submitted a report when applying for the AM designation are not required to submit a report when moving from AM to ASA. Please contact the BV Credentialing Services Specialist for assistance.

## Report Sent to First Member on the Board of Examiners (BOE)

Allow between 10-20 days for review

## Report Sent to Second Member on the Board of Examiners (BOE)

Allow between 10-20 days for review

## Decision of Board of Examiners