Quick Guide to MTS Accreditation

Please refer to the MTS Accreditation Guide for specific requirements

**Be a Candidate in ASA**
- Apply for membership
- Complete and pass a 15-hour USPAP course and exam*
- Pass the ASA ethics exam

*USPAP is only required for appraisers in North America. Those outside North America may follow IVS.

**Complete the Education Requirements**
- ME 201
- ME 202
- ME 203
- ME 204

(Please note: aircraft candidates will need to successfully complete all four Aviation-Specific POV courses (ME201ACS-ME204ACS) to meet this requirement)

**Accreditation Documents**

*Please submit the following to ASA Headquarters*
- Ensure your USPAP certificate on file with ASA is still valid.
- Submit one (1) narrative appraisal report that was completed within the past two (2) years. This report must be an actual report that was completed for a client.
- Submit a copy of your college diploma or your completed education equivalency form.
- Submit an appraisal experience log documenting two (2) years of full-time experience for the Accredited Member (AM) designation or five (5) years of full-time experience for the Accredited Senior Appraiser (ASA) designation.
- Pass the accreditation exam in your chosen specialty (if applicable).
- Sign and submit the appraisal report release form.
- Sign and submit the Affirmation Statement.
- Sign and submit your completed accreditation application and application fee.

**Report Sent to First Member on the Board of Examiners (BOE)**
- Up to 10-20 days for review

**Report Sent to Second Member on the Board of Examiners (BOE)**
- Up to 10-20 days for review

**Decision of Board of Examiners**

January 2020

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