For Certified Appraiser Members of ISTAT:

**Step 1: Become a Candidate Member of ASA**
- Complete ASA’s online membership application
- Pass USPAP Exam (if applicable) and
- Pass ASA’s Online Ethics Exam

**Step 2: Apply for Accredited Member (AM) Designation**
Candidates may submit an online accreditation application to include:
- Documentation of their ISTAT Certified Appraiser Credential
- Documentation of up-to-date USPAP Certificate (if applicable)
- A current Resume/CV
- Upload one (1) narrative, appraisal report performed in the last two (2) years (this refers to the report submission date, not the valuation date. The report must be an actual report that was prepared for a client); and
- Upload a completed MTS Appraisal Report Checklist to accompany your appraisal report.

*Details on these requirements may be found in the Machinery & Technical Specialties (MTS) Guide to Professional Accreditation

**Step 3: Report Peer-Review Process**

Report Sent to First Examiner on ASA’s Board of Examiners
10-20 Days for Review

Report Sent to Second Examiner on ASA’s Board of Examiners
10-20 Days for Review

Board of Examiners Decision Provided to Candidate

Awarded Accredited Member (AM) Designation

Updated January 2024