PP Quick Guide to Professional Accreditation
A Quick Guide to ASA’s Personal Property (PP) Accreditation Program

It’s as easy as One, Two, Three.

**Step 1: Become a Candidate Member of ASA**
- Pass ASA’s Online Ethics Exam
- Pass USPAP Exam (if applicable)

**Step 2: Complete Education Requirements**
- Pass the four PP Principles of Valuation (POV) Courses (PP201-204) **OR**
- Qualify for an education equivalency

**Step 3: Apply for Accredited Member (AM) or Accredited Senior Appraiser (ASA) Designation**
Candidates who have met the AM or ASA accreditation criteria are ready to submit an online accreditation application to include:

- Proof of college education or submit the Education Equivalency Form
- Two (2) appraisal reports (and the accompanying report checklists and appraisal report release forms) as outlined in the PP Guide to Professional Accreditation.
- An Appraisal Experience Log documenting two (2) years of full-time experience for the AM designation and five (5) years of full-time experience for the ASA designation
- Passing the accreditation exam in your chosen specialty
- A current USPAP certificate (if required)
- Completion of the online accreditation application

*Details on these requirements may be found in the Personal Property (PP) Guide to Professional Accreditation*

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**Report Peer-Review Process**

1. Report Sent to First Examiner on ASA’s Board of Examiners
   - 10-20 Days for Review
2. Report Sent to Second Examiner on ASA’s Board of Examiners
   - 10-20 Days for Review

- Board of Examiners Decision Provided to Candidate

Awarded Accredited Member (AM) Designation

If you have between two (2) and five (5) years of full-time appraisal experience

Awarded Accredited Senior Appraiser (ASA) Designation

If you have five (5) years or more of full-time appraisal experience

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