

Quick Guide to BV Accreditation

Please refer to the *BV Accreditation Guide* for specific requirements
<http://www.appraisers.org/credentials>

Be a Candidate in ASA

- Apply for membership
- Complete and pass a 15-hour USPAP course and exam
- Pass the ASA ethics exam

Complete the Education Requirements

- BV 201
 - BV 202
 - BV 203
 - BV 204
- Or complete the approved equivalencies (see page 4 of the [Business Valuation Accreditation Guide](#) for further details).

Accreditation Documents

Please submit the following to ASA Headquarters

- Ensure your USPAP certificate on file with ASA is still valid.
- Submit one (1) BV appraisal report that meets the requirements described in the [Business Valuation Accreditation Guide](#) along with the completed BV candidate checklist.*
- Submit a copy of your college diploma or your completed education equivalency form.
- Submit an appraisal experience log documenting two (2) years of full-time experience for the Accredited Member (AM) designation or five (5) years of full-time experience for the Accredited Senior Appraiser (ASA) designation.**
- Submit the signed client release form (if necessary).
- Sign and submit the appraisal report release form.
- Sign and submit the Affirmation Statement.
- Sign and submit your completed accreditation application and application fee.

*Please note, current Accredited Members (AM) are exempt from the ASA report requirement. Please contact the BV Credentialing Services Specialist for assistance.

**Members that achieved the Accredited Member (AM) credential before March 1, 2021 and have previously submitted a report when applying for the AM designation are not required to submit a report when moving from AM to ASA. Please contact the BV Credentialing Services Specialist for assistance.

Report Sent to First Member on the Board of Examiners (BOE)

- Up to 40-60 days for review

Report Sent to Second Member on the Board of Examiners (BOE)

- Up to 40-60 days for review

Decision of Board of Examiners