

ASA Retake/Challenge Application



Member Number _____

Name (Mr./Ms./Mrs./Dr.) _____
(Circle one)

Company Name _____

Address _____

City _____ State _____ ZIP _____

Email _____ Phone _____

I would like to retake the exam for _____
(Name of course)

I would like to take a challenge exam for _____
(Name of course)

Please check all that apply:

- | | |
|--|----------|
| <input checked="" type="checkbox"/> Retake Exam Fee | \$ 220 |
| <input checked="" type="checkbox"/> USPAP Retake Exam Fee | \$ 100 |
| <input checked="" type="checkbox"/> BV/MTS POV Challenge Exam Fee* | \$1,195 |
| <input checked="" type="checkbox"/> BV/MTS V Challenge Fee (Non-Member)* | \$1,795 |
| BV 8-Hour Challenge Fee (Member) | \$2,000 |
| BV 8-Hour Challenge Fee (Non-Member) | \$3,000 |
| Total | \$ _____ |
| <input type="checkbox"/> I Paid Online | |

Select Method of Payment

Check VISA MasterCard American Express

Name on Card _____

Card Number _____

Signature _____

Expiration Date _____

CVV Code (3 digit code on back of card) _____

* Price includes electronic course materials.

Processing Time

Standard processing of this application is 10 business days. ASA will expedite application processing to within 5 days of receipt for an additional \$50 fee.

Please return this application and payment (if applicable) to:

ASA Education Department
American Society of Appraisers
11107 Sunset Hills Rd, Ste. 310 | Reston, VA 20190
Phone: (800) 272-8258 | Fax (703) 742-8471
E-mail: education@appraisers.org

Retaking Principles of Valuation (POV) Examinations

Participants who did not pass a Principles of Valuation (POV) course examination have (1) year from the conclusion of the course to retake the relevant exam. Upon receipt of this completed application and payment, ASA will contact the participant with further instructions.

“Challenging” or Testing Out of Principles of Valuation Courses

You may “challenge” or test out of a POV course by reviewing the electronic course materials (provided as part of your challenge exam registration) and pass the written course examination without attending the course. The option of challenging a course is available only for Business Valuation and Machinery and Technical Specialties POV courses.

After payment is received, ASA will contact the participant with further information on accessing the electronic course materials and any reading assignments which are available on ASA’s website at www.appraisers.org. Students have up to (1) year from the date of purchase to complete the challenge exam.

Exam Proctoring

Proctor arrangements for retake or challenge exams must be made by the participant. **Acceptable proctors are: ASA designated members (not from the same firm or office), universities, public libraries, on-line proctors and testing centers*.** In addition, ASA offers monthly proctoring sessions for anyone who needs to retake or challenge an exam. Visit our [upcoming class schedule](#) to register for one of these free sessions listed as ASA A .

*ASA does not provide financial assistance or reimbursement for any proctoring services or postage.

Questions?

Contact ASA’s Education Department at (800) 272-8258 or at education@appraisers.org.